

Appendix 3 – Health and Safety Activity

Type of Activity	Level of Activity		Progress
	Predicted Activity 2017/18	Recorded Activity 1 April – 31 December 2017	Status (Green, Amber, Red)
Premises inspections and interventions (including revisits)	100	28	A
Health and safety complaints and requests for service received ¹	75	57	G
Accident and dangerous occurrence investigations commenced ²	25	26	A
Specific smoke free enforcement visits ³	10	1	G
Matters of Evident Concern (MEC) Identified ⁴	30	8	G
Health and safety promotion and advice to business/enquiries			
Liaison with other organisations	On-going liaison with HSE with technical and legal issues.		

Notes

1. This figure includes statutory notifications about working with asbestos, Adverse Insurance Reports (AIR) about unsafe work equipment and requests for advice and information. The diversity of work illustrates the importance of maintaining resources in order that effective investigations can be carried out.
2. The selection of accidents for investigation is founded upon the risk-based criteria in Local Authority Circular (LAC) 22/13.
3. This figure is driven by the number of relevant complaints received by the service.
4. Matters of Evident Concern are significant health and safety problems that officers have noted during non-health and safety activities.